



Buckland & Chipping Parish Council



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MINUTES OF MEETING No 324 BUCKLAND & CHIPPING PARISH COUNCIL

Ordinary Parish Council meeting

Held on Thursday 6th November 2023 in The Manor House, Buntingford

PRESENT: Cllr Helen Dauris (Chair, HD), Cllr Robert Arkle (RA), Cllr Jeff Kenyon (JK), Cllr Penny Baxter-Newman (PN), Cllr Debbie Thompson (DT).

In attendance: Caroline Scott, Locum Clerk, County Cllr J Jones, DCllr Sue Nicholls

The Chairman welcomed councillors to the Parish Council Meeting 324 and the meeting commenced at 19:30

		Proposed/2 nd	Vote	Action
324.1	Apologies for absence To receive and accept apologies for absence. 1. none			
324.2	Declarations of Interest and dispensations 1. To receive declarations of interest from councillors on items on the agenda – pecuniary interest by JK 2. To receive and consider members' written requests for dispensations for declarable interests (if any) 3. To grant any requests for dispensation as appropriate	HD, RA	4	
324.3	Minutes: 1. To confirm the minutes of Buckland and Chipping Ordinary Parish Council Meeting 322, 4 th September 2023 as an accurate record of proceedings 2. To confirm the minutes of Buckland and Chipping Extraordinary Parish Council Meeting 323, 28 th September 2023 as an accurate record of proceedings	JK, DT RA, JK	3 5	
324.4	To Co-opt Simon Dela-Nougerede to the council	HD, JK	5	
324.5	Reports to the Council To receive reports from representatives on outside bodies, local authorities and agencies Buntingford Area parish Council briefing Oct 2023, OWL (Online Watch Link)- JK helps to run, if anyone would like to join please email him CCllr Jeff Jones, welcome to SD, HLB funding requested a quote for gateway signs for south of Chipping, north of Buckland, to report back, from his Highways locality budget. Vegetation clearance between the two villages, it has not shown on the HLB Integrated Works Program, chasing Pot holes funding has increased to cover 40000 pot holes to be repaired before the end of the financial year. Several methods of repair are used and these should now be permanent. There is plans for a new doctors surgery outside the town boundary along with 200 new homes. A consultation was well attended. Update on the Countryman Public House – an offer was made and rejected by the owners. Another working party meeting is being held later this week. RA asked whether the Survey was still in date, it is not but is still a useful asset. The Council will continue to rely on reports from Cllr JJ on updates of the Countryman Pub.			

	District Councillor Sue Nicholls reported that the full district council voted unanimously for the review of the district plan which will lead to the updating of the local plans. As part of the plan there is an engagement strategy to communicate with the community. There is also a Thriving Together consultation open until Mon 13th Nov. This includes strategies to help members of the public with their physical and mental health. There is a drop in event on this at Buntingford Library on 7th November 10am-12noon. The Medical Centre presentation was well attended by residents.																																																																							
324.6	Public Comments: Limited to 15 minutes Members of the public and councillors can raise matters of concern. No members of the public attending																																																																							
324.7	Finance 1. To approve the accounts statements 2. To note the reconciliation of the Accounts and Bank Statement - noted 3. To note the 2023/24 budget vs actual performance - noted	Signed by PN																																																																						
	4. To approve the list of payments <table border="1"> <tr><td>44</td><td>Royal British Legion</td><td>31260372</td><td>£ 20.00</td></tr> <tr><td>45</td><td>Sharpe Print & design</td><td>5396</td><td>£ 55.00</td></tr> <tr><td>47</td><td>Complete Gardening</td><td>INV-0037</td><td>£280.00</td></tr> <tr><td>48</td><td>Big Day Banner</td><td>Invoice-6491</td><td>£216.00</td></tr> <tr><td>49</td><td>Complete Gardening</td><td>INV-0045</td><td>£280.00</td></tr> <tr><td>50</td><td>Tidal Basis (Mr S Church)</td><td>TB001/2023</td><td>£350.00</td></tr> <tr><td>51</td><td>TEEC – web hosting</td><td>INV-4735</td><td>£155.99</td></tr> <tr><td>52</td><td>Naomi Longcroft</td><td>Oct-Nov 2023 litter</td><td>£190.00</td></tr> <tr><td>53</td><td>Dale Holt</td><td>Oct-Nov 2023 litter</td><td>£190.00</td></tr> <tr><td>54</td><td>M Webb</td><td>Oct-Nov 2023 clean</td><td>£ 80.00</td></tr> <tr><td>55</td><td>Unity Trust</td><td>Service charge</td><td>£ 18.00</td></tr> <tr><td>56, 57, 60, 61</td><td>Bonfire Night</td><td>Fireworks 2023 Jeff Kenyon</td><td>£444.17</td></tr> <tr><td>58 &9</td><td>Alan Sharpe</td><td>5414</td><td>£110.00</td></tr> <tr><td>64</td><td>Big Green Generator Company</td><td>BGGC 1909</td><td>£96.00</td></tr> <tr><td></td><td>Isabel Hospice</td><td></td><td></td></tr> <tr><td></td><td>Caroline Scott</td><td>Clerk Salary</td><td></td></tr> <tr><td></td><td>HMRC</td><td>PAYE</td><td></td></tr> </table>	44	Royal British Legion	31260372	£ 20.00	45	Sharpe Print & design	5396	£ 55.00	47	Complete Gardening	INV-0037	£280.00	48	Big Day Banner	Invoice-6491	£216.00	49	Complete Gardening	INV-0045	£280.00	50	Tidal Basis (Mr S Church)	TB001/2023	£350.00	51	TEEC – web hosting	INV-4735	£155.99	52	Naomi Longcroft	Oct-Nov 2023 litter	£190.00	53	Dale Holt	Oct-Nov 2023 litter	£190.00	54	M Webb	Oct-Nov 2023 clean	£ 80.00	55	Unity Trust	Service charge	£ 18.00	56, 57, 60, 61	Bonfire Night	Fireworks 2023 Jeff Kenyon	£444.17	58 &9	Alan Sharpe	5414	£110.00	64	Big Green Generator Company	BGGC 1909	£96.00		Isabel Hospice				Caroline Scott	Clerk Salary			HMRC	PAYE		HD, PN	6	When pay slip received , agreed to pay if same amounts
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	5. Donation application from Royston & District Community Transport - £50	JK, HD	6																																																																					
	6. To approve the Budget for 2024-25 – to be continued in January meeting 2024																																																																							
324.8	Planning To receive a planning report on applications and decisions - none																																																																							
324.9	Policies & Procedures 1. Scheme of Delegation – Adopted	RA, PN	6																																																																					
324.10	Reports from Working Parties and Committees 1. December Newsletter: 1. to discuss content - We discussed the importance of article submission ideas during the winter months and a reminder for all to take photographs at events or to support article submissions 2. to agree an editor – RA as editor			RA																																																																				

	<ol style="list-style-type: none"> 3. to agree delivery date as Saturday 30th December 2. Remembrance Day – wreath, Saturday 11th November at St Andrews Church Buckland 3. D-Day celebrations – pencilled 6th June 2024 4. Staffing Committee – to meet after the meeting to discuss 5. Matters to raise with the CCT – lights need replacing, lights in the seating area, outside light put back on with a time delay to get out. 6. Tree inspection – to keep for January 2024 meeting 			
324.11	To note items for future agendas: And to receive any other items for future consideration - none			
324.12	Date of next Ordinary Parish Council Meeting: 7.30pm, Monday 8th January 2024, Manor House, Buntingford			

Meeting concluded 21:49